

# Request for City Council Committee Action From the Department of Public Works

**Date:** April 2, 2013

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Subject: Changes on Minneapolis Public Works Assessment Rolls for payable 2013 and

subsequent years' tax files

Recommendation:

Passage of a Resolution cancelling Public Works special assessments for certain

properties for payable 2013 and subsequent years' tax files.

Prepared by: Suzette R. Hjermstad, RE Investigator II, 673-2401

Don Elwood, P.E., Director, Transportation Planning & Engineering 673-3622

Approved by:

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Steven A. Kotke, P.E., City Engineer, Director of Public Works

**Presenters:** Suzette R. Hjermstad, RE Investigator II, 673-2401

**Reviews:** Permanent Review Committee (PRC) Not applicable

Civil Rights Affirmative Action Plan

Not applicable
Policy review Group (PRG)

Not applicable

**Financial Impact:** 

Action is within current department budget

**Community Impact:** 

Neighborhood Notification: n/a Neighborhood Meetings: n/a

City Goals: Maintain the physical infrastructure to ensure a healthy, vital and safe city

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

#### **Background/Supporting Information:**

Each year the Public Works Department transmits numerous assessment rolls to the County to be levied to the next years' property tax statements. The assessment rolls are certified to Hennepin County by November 30<sup>th</sup> of the year. The purpose of this letter is to request cancellation of various Public Works Department special assessments for payable 2013 and subsequent years' tax files for certain properties as identified by Property ID No on the attached Special Assessment Prepayment Reports.

The special assessments on the properties identified by Property ID number on the attachments were all paid prior to the end of December 2012. The assessments were for various Public Works improvements such as street resurfacing, alley resurfacing, sidewalk repair and a water service line repair. Some of the prepayments were for new levied projects and others were to pay off existing assessment balances. The payments were processed by the Treasury Division's Accounts Receivable Department. These payments were properly entered and deposited (all appear to have been processed on December 26) but the payments were not reported to Hennepin County to be removed from 2013 property tax statements. The Accounts Receivable Dept. retains copies of all the checks and supporting documentation for the payments of assessments.

Public Works is requesting approval of the cancellation of these assessments so they can be removed from 2013 and subsequent years' property tax statements before the first half tax payments are due in mid-May.

Under the authority of Chapter 10 of the Minneapolis City Charter, the City Council assesses benefited properties for various improvement projects. Chapter 10, Section 15 of the City Charter further provides that the City Council may, by resolution, direct the County Auditor of Hennepin County, to cancel on any record where the same appears, any special assessments therefore assessed and levied by said City Council, whether because the assessment was irregular or erroneous.

**T&PW** – Your Committee recommends passage and summary publication of the accompanying resolution directing the Hennepin County Auditor to cancel the levied Public Works assessments on the parcels identified by Property ID Number for taxes payable in 2013 and subsequent years.

### **Colvin Roy**

## **Cancellation of Minneapolis Public Works Special Assessments**

Directing the Hennepin County Auditor to cancel the special assessments for Public Works improvements for the payable 2013 and subsequent years' tax files described hereinafter.

Whereas, in accordance with Chapter 10 of the Minneapolis City Charter, The City Council of the City of Minneapolis passed Resolutions adopting the assessment rolls as prepared by the City Engineer and ordered the transmittal of certified copies of the assessment rolls to the Hennepin County Auditor for collection on real estate tax statements; and

Whereas, there are the following described assessments that are erroneously being carried on the 2013 real estate tax statements due to a full prepayment of the assessment or payment of the balance remaining.

Now, Therefore, Be It Resolved by the City Council of the City of Minneapolis:

That pursuant to the provisions of Chapter 10, Section 15 of the Minneapolis City Charter, the Hennepin County Auditor is hereby directed to cancel the following levied special assessments from the 2013 and subsequent years' tax statements:

#### **NEW LEVIED PROJECTS**

PROPERTY ID	LEVY NO	PROJECT NO	ORIGINAL AMT
04-028-24-11-0151	01028	13WTR	\$3000.00
10-028-24-41-0063	01052	13S01	140.11
15-028-24-14-0030	01052	13S05	1092.26
20-028-24-13-0169	01027	52292	1320.80
23-028-24-32-0055	01052	13S05	814.90
01-029-24-21-0016	01013	AL012	421.82
01-029-24-31-0034	01013	AL012	407.55
21-029-24-23-0022	01027	29902	1071.91
21-029-24-23-0051	01027	29902	1054.66
21-029-24-24-0016	01027	29902	1435.89
23-029-24-32-0192	01027	52332	13.68
33-029-24-11-0126	01052	13S05	280.21
33-029-24-14-0034	01052	13S05	320.69

#### PAYMENT OF EXISTING PROJECTS

PROPERTY ID	LEVY NO	PROJECT NO	ORIGINAL AMT
18-028-23-33-0114	01052	11S10	\$1548.84
08-028-24-42-0113	01027	52039	1508.26
08-028-24-42-0113	01052	04S10	1761.18
13-028-24-41-0060	01026	6732C	872.53
13-028-24-41-0060	01052	10S05	534.97

# PAYMENT OF EXISTING PROJECTS

PROPERTY ID	<u>LEVY NO</u>	PROJECT NO	<u>ORIGINAL AMT</u>
15-028-24-22-0157	01027	22708	\$ 873.60
22-028-24-22-0017	01027	51939	1051.56
22-028-24-23-0092	01027	51939	1152.00
24-028-24-12-0028	01027	52171	496.04
24-028-24-23-0134	01027	52171	1029.97
24-028-24-24-0069	01027	52171	997.06
24-029-24-31-0050	01027	98890	2540.65